

# CERTIFICATE OF KINSHIP

## Request for the Medals of a Deceased Ex-Serviceman/woman

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It is Government policy that medals and information about medal entitlement may only be released to the legal beneficiary of the will of the deceased ex-serviceman/woman, or if no will exists, to the official next of kin. In order to assist us, please complete this form.

**WARNING!**  
It is an offence to knowingly withhold relevant information or to give false information.

### Part 1 - Particulars of the Deceased

**Please Note: Medals awarded for service prior to 1936 can no longer be provided.**

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Surname ..... Forenames .....

Service Number ..... Rank ..... Service .....

Dates of service, if known ..... to .....

Date of birth ..... Date of Death.....

### Part 2 - Next of Kin

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The official next of kin is the first person in the following list who is still alive. Read the list below and when you come the first living relative, tick the box and write his or her details next to it.

- |  |                          |                      |
|--|--------------------------|----------------------|
| A. Surviving spouse                                  | <input type="checkbox"/> | <input type="text"/> |
| B. Eldest child                                      | <input type="checkbox"/> | <input type="text"/> |
| C. Eldest grandchild / great-grandchild              | <input type="checkbox"/> | <input type="text"/> |
| D. Parent  | <input type="checkbox"/> | <input type="text"/> |
| E. Brothers / sisters of the whole blood             | <input type="checkbox"/> | <input type="text"/> |
| F. Children of brothers / sisters of the whole blood | <input type="checkbox"/> | <input type="text"/> |
| G. Brothers / sisters of the half blood              | <input type="checkbox"/> | <input type="text"/> |
| H. Children of brothers / sisters of the half blood  | <input type="checkbox"/> | <input type="text"/> |
| I. Grandparents                                      | <input type="checkbox"/> | <input type="text"/> |
| J. Uncles / aunts of the whole blood                 | <input type="checkbox"/> | <input type="text"/> |
| K. Children of uncles / aunts of the whole blood     | <input type="checkbox"/> | <input type="text"/> |
| L. Uncles / aunts of the half blood                  | <input type="checkbox"/> | <input type="text"/> |
| M. Children of uncles / aunts of the half blood      | <input type="checkbox"/> | <input type="text"/> |

If you are the legal beneficiary or the official next of kin and are claiming medals or information yourself,  
**Proceed to Part 4**

If you are the legal beneficiary of official next of kin and wish medals or information to be released to a different family member / family friend, **proceed to Part 3**

If you are not the legal beneficiary of official next of kin, you will also need to include written and signed permission from the Legal beneficiary or official next of kin in order for the medals or information to be released to you,  
**Proceed to Part 4**

### **Part 3 - Permission of Next of Kin**

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Use this section if you are the legal beneficiary or official next of kin and wish to give permission for medals or information to be released to a different family member / family friend.

I authorise (name) .....

of (address) .....

.....

to receive on my behalf any medals or details of medals entitlement to which I have claim, **proceed to Part 4**

### **Part 4 - Declaration**

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I am the legal beneficiary or official next of kin, or have enclosed written and signed permission from the legal beneficiary or official next of kin. To the best of my knowledge the information I have given is correct and as full as possible.

Name .....

Address .....

.....

Signed .....

**Please return this completed form to the address below. You must also enclose:**

- 1. Evidence of the ex-serviceman/woman's death if he/she died after discharge from the service (e.g. photocopy of death certificate).**
- 2. The written and signed permission of the legal beneficiary or next of kin, if that is not yourself.**

Return form to:

MoD Medal Office  
Innsworth House  
Imjin Barracks  
Gloucester  
GL3 1HW